

STANDARD TASK ANALYSIS FORM

6/2/2011

Duty/Task:									
G-14 Hoe weeds									
STEPS (Required to Perform the Task)	PERFORMANCE STANDARDS (Observable & Measurable Criteria)	TOOLS, EQUIPMENT, SUPPLIES & MATERIALS (Needed)	REQUIRED KNOWLEDGE AND SKILLS (Math, Science, & Language)	SAFETY (Concerns)	WORKER BEHAVIORS (Important to Worker Success)	DECISIONS (Identify Decisions that Must be Made by the Worker)	CUES (Identify the Data Needed for Making Correct Decisions)	ERRORS (Indicate What May Result if Incorrect Decisions are Made)	
1 Obtain hoe(s) and check their condition (e.g. sharpness, broken handle, etc.)	1 Obtained sufficient number of hoes for crew hoeing and checked the hoe(s) condition for readiness	1 Hoe, grinder, file, new handles	1 Basic hand tool knowledge	1 Use eye protection when operating grinder	1 Observant, conscientious	1 Are the hoes in good condition? Do they need sharpening or repair? Do the handles need replaced?	1 Observed condition of hoe(s)	1 Won't be able to hoe effectively with defective hoe(s)	
2 Begin hoeing crop using effective hoeing techniques	2 Hoed crop efficiently using proper hoeing techniques	2 Hoe	2 Knowledge of effective hoeing techniques	2 Use steel toed shoes to avoid hoeing your foot, take breaks to avoid back strain	2 Accurate, conscientious, industrious, persistent, hard working	2 Am I hoeing correctly? Am I damaging any of the crop? Am I covering the entire area between plants?	2 Observation, feedback from foreman	2 Weeds may overtake crops and reduce yields significantly	
Analyst: John Moser			Specific Relevant References:						
Expert Workers:									
Al Welch									
Milan Pajev									